

## Risk Assessment for History Saxon and Norman Programme.

<b>Risk Assessment for Saxon Cooking</b>						
Hazard/Risk	Who could be affected by hazard.	Likelihood of being affected	Worst consequence of being affected	Risk Level	How hazard/risk is mitigated	Residual risk level
<b><u>COOKING:</u></b> Open fire or range causing burn.	FST, VSA, VC, GCS	2	10	20	<ul style="list-style-type: none"> <li>• FST to warn of danger and supervise each teaching area with assistance of VSA and HC assistant.</li> <li>• To reduce risk of spitting only seasoned hardwood logs to be used.</li> <li>• Stored wood to be kept to a minimum well away from open fire.</li> <li>• FST to limit the amount of fuel on fires ensuring that it does get out of control.</li> <li>• No running or rushing in cooking areas.</li> </ul>	LOW
Burn or scald from hot food or cooking pot/equipment.	FST VSA VC	5	5	25	<ul style="list-style-type: none"> <li>• Only small amounts of food to be cooked at any one time to avoid excessive weight or over balancing.</li> <li>• Oven glove or similar to be used at all times by FST when</li> <li>• working with fire.</li> <li>• Size of fire to be kept to a minimum.</li> <li>• No running or rushing in cooking areas.</li> </ul>	LOW
Stomach upset or illness caused by eating History food. Including hedgerow rations.	FST VSA VC	2	20	40	<ul style="list-style-type: none"> <li>• FST, VSA and VC to wash hands with soap and water prior to cooking and handling all foodstuffs.</li> <li>• Any open cuts or injuries to be covered before handling foodstuffs with blue detectable plasters and surgical glove if necessary.</li> <li>• All food to be thoroughly cooked prior to eating.</li> <li>• All ingredients (common use eg flour and</li> </ul>	LOW

					<p>sugar) to be changed regularly, and if content is uncertain after use.</p> <ul style="list-style-type: none"> <li>• FST and assistants to ensure all foodstuffs are kept in suitable conditions to prevent deterioration and/or contamination. Including nettles never to be sprayed.</li> <li>• All cooking equipment to be washed thoroughly after use and storage.</li> <li>• All tables to be washed down and swept. Regular cleaning with anti-bac spray.</li> </ul>	
Food allergy, or other reaction, causing allergic reaction or anaphylactic shock.	FST VSA VC	1	75	75	<ul style="list-style-type: none"> <li>• FST to check group file prior to session and ensures foodstuff removed from working areas.</li> <li>• FST and office staff to clearly mark food allergies on group program.</li> <li>• All foodstuffs of similar type to be stored separately in sealed containers to avoid any cross contamination.</li> <li>• All VC to wear surgical gloves to pick nettles, and avoid any contact with skin.</li> </ul>	LOW
Utensils causing cut or other type of injury.	FST VSA VC	8	5	40	<ul style="list-style-type: none"> <li>• FST to warn of danger and to demonstrate the safe method of use, cutting vegetables etc.</li> <li>• Only blunt edge type utensils to be used where possible.</li> <li>• Scissors to be used to cut vegetables etc.</li> <li>• No running or rushing in cooking areas.</li> <li>• Utensils to be kept on tables during session. Only removed to be washed up.</li> </ul>	LOW
Slip or fall on water or foodstuffs.	FST VSA VC CGS	2	20	40	<ul style="list-style-type: none"> <li>• FST to warn of danger.</li> <li>• No running or rushing in cooking areas.</li> <li>• Cleaning resources available in each work area to immediately clear away any spillage.</li> </ul>	LOW

<b><u>GRINDING CORN:</u></b> dropping heavy stone onto self or other.	FST, VSA, VC	1	20	20	<ul style="list-style-type: none"> <li>Grinding stones to places on the floor, or a non-slip surface to prevent stones from falling.</li> <li>FST to issue warning to the VSA/VC ensuring VSA/FST keep a close eye on behavior.</li> </ul>	LOW
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<b>Risk Assessment for Wattle and Daub</b>						
Hazard/Risk	Who could be affected by hazard.	Likelihood of being affected	Worst consequence of being affected	Risk Level	How hazard/risk is mitigated	Residual risk level
<b><u>WATTLE/DAUB,</u></b> Stomach upset or illness due to germ or contaminated manure.	FST VSA VC CGS	2	20	40	<ul style="list-style-type: none"> <li>FST to warn of risk and supervise directly with VSA.</li> <li>FST, VSA and VC to wear disposable vinyl gloves, and plasters over all open cuts or abrasions.</li> <li>VC warned not to eat manure.</li> <li>VC warned not to throw any material during activity and to apply sensibly by pressing onto fence.</li> <li>FST to demonstrate safe use of hazel for wattle construction and to ensure that VC work safely in pairs.</li> </ul>	LOW
<b>Risk Assessment for Pottery, Weaving and Jewellery Making</b>						
<b><u>POTTERY:</u></b> Infection in new or	FST, VSA, VC	2	20	40	<ul style="list-style-type: none"> <li>FST to warn of danger and ask VC/VSA to check for cuts and abrasions etc. to be</li> </ul>	LOW

existing injury from modeling clay.					<ul style="list-style-type: none"> <li>covered by plasters and/or surgical gloves.</li> <li>FST/VSA to remind all participants to wash their hands with soap and water after the activity.</li> <li>FST to ensure that modeling tools are not too sharp and are used correctly during activity.</li> </ul>	
Stomach upset or infection caused by clay on hands.	FST, VSA, VC	2	20	40	<ul style="list-style-type: none"> <li>FST to warn VC/VSA against putting clay into their mouth or eating clay.</li> <li>FST to warn all participants not to put fingers or other objects which may have come into contact with clay into their mouth.</li> </ul>	LOW
Puncture or similar type of injury caused by sharp modeling tool.	FST, VSA, VC	2	10	20	<ul style="list-style-type: none"> <li>FST to warn of danger and demonstrate the safe practice of use for modeling tools.</li> <li>FST/VSA to ensure that VC do not walk, run or wander around carrying or using modeling tools.</li> </ul>	LOW
<b><u>WEAVING:</u></b> Injury caused by constriction of body part.	FST VSA VC	5	5	25	<ul style="list-style-type: none"> <li>FST to warn against over tightening wool around any part of their body.</li> </ul>	LOW
<b><u>JEWELLERY MAKING:</u></b> Stomach upset or illness caused by materials used.	FST VSA VC	2	5	10	<ul style="list-style-type: none"> <li>FST to warn of risk, and warn against swallowing any of the materials used.</li> <li>FST to instruct all VC and VSA to wash hands after the activity.</li> <li>FST to ensure that materials used are non toxic.</li> </ul>	LOW
Injury caused by constriction of body part.	FST, VSA, VC	2	20	40	<ul style="list-style-type: none"> <li>FST to warn against over tightening wire around any part of their body.</li> <li>FST to ensure that appropriate soft wire is used for jewellery making which can be cut easily.</li> <li>FST to demonstrate how to twist wire</li> </ul>	LOW

					<ul style="list-style-type: none"> <li>together including using a stick.</li> <li>FST/VSA to ensure direct supervision at all times during activity.</li> </ul>	
<p><b><u>ILLUMINATED WRITING:</u></b> A fall backward from school bench causing injury to self or other.</p>	VC, VSA	2	20	40	<ul style="list-style-type: none"> <li>FST to warn of danger.</li> <li>FST to limit the number of children on the benches at one time. A maximum of 4 individuals to each bench.</li> <li>Benches to be kept close together to limit the 'fall' distance and risk of severe injury.</li> </ul>	
Quill or writing equipment pokes into eye.	FST VSA VC	1	40	40	<ul style="list-style-type: none"> <li>FST to warn of danger and demonstrate the safe use of instruments.</li> <li>Quills and pens to be laid on the bench after and during use to limit risk of eye injury.</li> </ul>	
Ink splashes into eye or mouth.	FST VSA VC	2	20	40	<ul style="list-style-type: none"> <li>As above.</li> <li>FST to limit ink in pots to small amounts.</li> <li>Ink pots to be placed into ink well in bench or wood block to secure in place.</li> </ul>	
Slip or slide on spilt ink or other liquid causing fall or collision.	FST VSA VC CGS	2	20	40	<ul style="list-style-type: none"> <li>FST to ensure any spillage cleared away ASAP using material and equipment available in teaching space.</li> <li>FST and VSA to ensure VC do not rush or run around teaching space.</li> </ul>	
<p><b><u>SAXON SHIELD WALL</u></b> Injury to head (inc. concussion) or other body part as a result of contact with hard</p>	FST VSA VC	8	5	40	<ul style="list-style-type: none"> <li>FST to warn of danger and demonstrate the safe use of shield.</li> <li>FST to establish range of commands to stop 'Army' immediately should you need to.</li> <li>The 'Army' must never run at anytime.</li> <li>FST to ensure that no weapons are carried,</li> </ul>	LOW

'shield'.					<ul style="list-style-type: none"> <li>used or improvised at any time.</li> <li>FST to ensure that any contact between VC/VSA/FST during mock battle is strictly controlled.</li> <li>FST to check the battlefield before activity for potential hazards.</li> </ul>	
<b><u>HANDLING WEAPONS</u></b> Injury caused by contact with artefact	FST VSA VC	8	5	40	<ul style="list-style-type: none"> <li>FST to warn of danger and demonstrate safe handling of artefacts.</li> <li>Artefacts held by VSA and FST and taken by VC</li> <li>Blades to point away from VC with swords pointing to the ceiling.</li> <li>FST to ensure that replica guns are used.</li> <li>FST to ensure that guns are not pointed at people.</li> <li>VC not to move artefacts around.</li> <li>VC to move in a controlled manner from one artefact to another.</li> <li>VSA to ensure that a first aid kits is available.</li> </ul>	LOW
Injury caused by the wearing of helmets	VC	8	5	40	<ul style="list-style-type: none"> <li>VC must remove glasses and plastic hair grips.</li> <li>FST or VSA to place helmet on child's head.</li> </ul>	

**RISK ASSESSMENT FOR GREEK / EGYPTIAN MYTHS & STORIES, CELT, SAXON & VIKING SAGAS.**

Hazard/Risk	Who could be affected by hazard.	Likelihood of being affected	Worst consequence of being affected	Risk Level	How hazard/risk is mitigated	Residual risk level
<b><u>WEDDING.</u></b> Injury caused by the handling of artefacts.	FST VSA VC	2	40	80	<ul style="list-style-type: none"> <li>VC will stand or sit in two designated areas away from the fire.</li> <li>Actors may be handed replica (non-</li> </ul>	LOW

					<ul style="list-style-type: none"> <li>sharpened) swords to carry.</li> <li>Actors will be instructed in how to carry the swords safely.</li> </ul>	
Electric shock from lanterns used as part of the display.	FST VSA VC	2	40	80	<ul style="list-style-type: none"> <li>FSC will deploy the electric lanterns in areas away from children.</li> <li>Electric lanterns will not be used outside during wet weather.</li> <li></li> </ul>	LOW
Safeguarding Issues	VC	2	40	80	<ul style="list-style-type: none"> <li>VC actors may be given costumes to wear over their existing clothes by their peers.</li> <li>VC actors will receive help in putting on the costumes by their peers.</li> </ul>	LOW
<p><b><u>STORY OR SAGA AROUND THE FIRE</u></b></p> <p>Burn from fire.</p>	FST VSA VC	2	40	80	<ul style="list-style-type: none"> <li>Fire contained within fire pit, or metal container.</li> <li>Exclusion zone around the fire of at least 2 metres in every direction. This to be increased in windy conditions.</li> <li>VSA and FST to ensure a 'Fire Watch' at all times to prevent unauthorized individuals entering the exclusion zone.</li> <li>Seasoned hardwood logs to be burned on the fire, if not a greater exclusion zone to be ensured by the FST.</li> <li>Fire managed so flames get no higher than knee height, OR 0.5m on raised area, by not allowing further wood to be added to the</li> </ul>	LOW

					<p>built fire after lighting it.</p> <ul style="list-style-type: none"> <li>• Fire to be positioned away from other flammable materials and overhanging trees and branches.</li> <li>• FST to light, tend and re-stock fire'</li> <li>• The area within and immediately surrounding the exclusion zone should be clear of any trip hazards.</li> <li>• Ensure water for treatment of burns is situated in easily accessible location.</li> </ul>	
Slip, trip or fall.	FST VSA VC	1	40	40	<ul style="list-style-type: none"> <li>• The fire should be positioned where access can be gained by a clearly marked path.</li> <li>• The area within and immediately surrounding the exclusion zone should be clear of any trip hazards, including spare wood.</li> </ul>	LOW
Respiratory difficulties due to excessive smoke.	FST VSA VC	1	75	75	<ul style="list-style-type: none"> <li>• FST to ensure the prevailing weather and wind conditions are taken into account when setting up the exclusion zone to allow for smoke and wind.</li> <li>• VSA to ensure any VC with severe asthma and/or respiratory difficulties are kept out of smoke and at a safe distance.</li> <li>• Whenever possible seasoned hardwood logs to be burned on the fire.</li> </ul>	LOW
Extinguishing fire Causing burns	FST	1	40	40	<ul style="list-style-type: none"> <li>• Only FST should carefully extinguish fire at end of session.</li> </ul>	LOW

					<ul style="list-style-type: none"><li>• Leave area as it was found whenever possible, particularly in woodland.</li></ul>	
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Date Reviewed: January 2026  
Next Review Date: January 2027