

**RISK ASSESSMENT FOR HISTORY: EVACUEES PROGRAMME**

<b>RISK ASSESSMENT FOR COOKING</b>						
Hazard/Risk	Who could be affected by hazard.	Likelihood of being affected	Worst consequence of being affected	Risk Level	How hazard/risk is mitigated	Residual Risk Level
<p><b><u>COOKING</u></b> Stomach upset or illness caused by eating History food. Including hedgerow rations.</p>	FST VSA VC	2	10	20	<ul style="list-style-type: none"> <li>• FST, VSA and VC to wash hands with anti-bacterial soap and water prior to cooking and handling all foodstuffs.</li> <li>• Any open cuts or injuries to be covered before handling foodstuffs with blue detectable plasters and surgical glove if necessary.</li> <li>• All food to be thoroughly cooked prior to eating.</li> <li>• All ingredients (common use e.g. flour and sugar) to be changed regularly and if content is uncertain after use.</li> <li>• FST and assistants to ensure all foodstuffs are kept in suitable conditions to prevent deterioration and/or contamination.</li> <li>• All cooking equipment to be washed thoroughly after use and storage.</li> <li>• All tables and floors to be washed down and swept. Regular cleaning with anti-bacterial spray.</li> </ul>	LOW
Food allergy, or other reaction, causing allergic reaction or anaphylactic shock.	FST VSA VC	1	75	75	<ul style="list-style-type: none"> <li>• FST to check group file prior to session and identify any child prone to allergies.</li> <li>• ensure foodstuff removed from working areas where affected children present</li> <li>• FST and office staff to clearly mark on group program possible food allergies to make as obvious as possible.</li> <li>• All foodstuffs of similar type to be stored separately in sealed containers to avoid any cross contamination.</li> </ul>	MED

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					<ul style="list-style-type: none"> <li>All VC to wear surgical gloves to pick nettles, and avoid any contact with skin.</li> </ul>	
Knives or other sharp utensils causing cut or other type of injury.	FST VSA VC	8	5	40	<ul style="list-style-type: none"> <li>Only blunt edge type utensils to be used where possible.</li> <li>Domestic table knife with serrated edge to be used to cut vegetables etc.</li> <li>No running or rushing in cooking areas.</li> <li>Utensils to be kept on tables during session. Only removed to be washed up.</li> </ul>	LOW
Slip or fall on water or foodstuffs.	FST VSA VC CGS	2	20	40	<ul style="list-style-type: none"> <li>FST to warn of danger.</li> <li>No running or rushing in cooking areas.</li> <li>Cleaning resources available in each work area to immediately clear away any spillage.</li> </ul>	MED

**WW2 DRILLS**

Hazard/Risk	Who could be affected by hazard.	Likelihood of being affected	Worst consequence of being affected	Risk Level.	How hazard/risk is mitigated	Residual Risk Level
<b><u>USING AIR RAID SHELTER</u></b> Trip or fall entering Anderson shelter	FST VSA VC CGS	2	40	80	<ul style="list-style-type: none"> <li>Shelter door to kept shut at all times unless in use.</li> <li>FST to directly supervise VSA/VC entering the shelter sensibly.</li> <li>Shelter to be illuminated whilst children enter.</li> </ul>	MED
Panic attack in shelter causing injury to individual(s) or stress.	FST VSA VC	2	20	40	<ul style="list-style-type: none"> <li>FST to check with VSA for any group member who may be at risk in confined space.</li> <li>Limit the number of individuals in shelter to reasonable number seated rather than standing depending upon the physical size of the group.</li> </ul>	LOW
Asthma attack in shelter.	FST VSA VC	1	75	75	<ul style="list-style-type: none"> <li>FST to check with VSA for any group member who may be at risk of an attack</li> </ul>	MED

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	CGS				<ul style="list-style-type: none"> <li>and ensure inhaler is carried at all times.</li> <li>Consider withdrawing high risk VC if necessary</li> <li>Limit the number of individuals in shelter to reasonable number seated rather than standing depending upon the physical size of the group.</li> </ul>	
Injury to head, or concussion caused by a bang on the head.	FST VSA VC CGS	2	20	40	<ul style="list-style-type: none"> <li>FST to warn of danger and ensure all individuals seated once in the shelter.</li> <li>Limit the number of individuals in shelter to reasonable number seated rather than standing depending upon the physical size of the group.</li> </ul>	LOW
<b><u>INCENDIARY BOMB ACTIVITY</u></b> Injury caused by dropping of metal pipe or from metal 'lifting' tongs.	FST VSA VC	2	10	20	<ul style="list-style-type: none"> <li>FST to warn of the potential risk of falls, slips or trips.</li> <li>FST to demonstrate safe use of equipment for activity.</li> <li>FST to ensure that a VSA is overseeing the activity at all times.</li> </ul>	
<b><u>STIRRUP PUMPS</u></b> Injury to body part caused as a result of contact with stirrup pump.	FST VSA VC	2	10	20	<ul style="list-style-type: none"> <li>FST to warn of the potential risk of falls, slips or trips.</li> <li>FST to demonstrate safe use of stirrup pumps.</li> <li>FST to ensure that a VSA is overseeing the activity at all times.</li> </ul>	
<b>RISK ASSESSMENT FOR EVACUEES DRAMA WORKSHOP</b>						
Hazard/Risk	Who could be affected by hazard.	Likelihood of being affected	Worst consequence of being affected	Total for risk assessed.	How hazard/risk is mitigated	Residual risk
<b><u>DRAMA WORKSHOP:</u></b> Slip, trip or fall in work space causing injury.	FST, VSA, VC, KS	2	20	40	<ul style="list-style-type: none"> <li>FST warns of the potential risk of falls, slips or trips, and checks the workspace for potential trip or fall hazards.</li> <li>FST/VSA to ensure that role-play does not</li> </ul>	LOW

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					<ul style="list-style-type: none"> <li>become 'real', props should not be used.</li> <li>FST/VSA to ensure that no-one should be rushing or running around during the activity at any time, or for any reason.</li> </ul>	
Collision or impact with another person or work space furniture.	FST, VSA, VC	2	10	20	<ul style="list-style-type: none"> <li>FST warns of possible danger and removes any potential hazards before activity begins.</li> <li>FST to ensure that role-play does not become too real, especially re-enactment's of fighting or street entertainments.</li> </ul>	LOW
<b>RISK ASSESSMENT FOR EVACUEES SCHOOLROOM</b>						
Hazard/Risk	Who could be effected by hazard.	Likelihood of being effected	Worst consequence of being effected	Total for risk assess ed.	How hazard/risk is mitigated	Residual Risk Level
<b><u>SCHOOLROOM</u></b> A fall backward from school bench causing injury to self or other.	VC VSA	2	20	40	<ul style="list-style-type: none"> <li>FST to warn of danger.</li> <li>FST to limit the number of children on the benches at one time. A maximum of 4 individuals to each bench.</li> <li>Benches to be kept close together to limit the 'fall' distance and risk of severe injury.</li> </ul>	LOW
Writing equipment or pen pokes into eye.	FST VSA,VC	2	40	80	<ul style="list-style-type: none"> <li>FST to warn of danger and demonstrate the safe use of instrument.</li> <li>Pens to be laid on the bench after and during use to limit risk of eye injury.</li> </ul>	LOW
Ink splashes into eye or mouth.	FST VSA VC	2	10	20	<ul style="list-style-type: none"> <li>As above.</li> <li>FST to limit ink in pots to small amounts.</li> <li>Ink pots to be placed into ink well in bench to secure in place.</li> </ul>	LOW
Slip or slide on spilt ink or other liquid causing fall or collision.	FST VSA, VC CGS	2	20	40	<ul style="list-style-type: none"> <li>FST to ensure any spillage cleared away ASAP using material and equipment available in teaching space.</li> <li>FST and VSA to ensure VC do not rush or run around teaching space.</li> </ul>	LOW

Date Reviewed: January 2026 Next Review Date: January 2027

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